

Pre-Engineering and Technology Portfolio Writing Prompt Rubric

CATEGORY	4 ABOVE STANDARD	3 MEETS STANDARD	2 APPROACHING STANDARD	1 BELOW STANDARD
FOCUS OR THESIS STATEMENT	The topic sentence names the topic of the writing prompt and outlines the main points to be discussed.	The topic sentence names the topic of the writing prompt.	The topic sentence outlines some or all of the main points to be discussed, but does not name the topic.	The topic sentence does not name the topic AND does not preview what will be discussed.
DISCOURSE	The response specifically addresses the question with extensive details and supporting examples.	The response specifically addresses the question with details and examples.	The response makes general statements in relation to the prompt without supporting details.	The response does not address the prompt.
TRANSITIONS	A variety of thoughtful transitions are used. They clearly show how ideas are connected.	Transitions show how ideas are connected, but there is little variety.	Some transitions work well, but some connections between ideas are unclear.	The transitions between ideas are unclear or nonexistent.
GRAMMAR AND SPELLING	The response contains no errors in spelling or grammar.	The response contains 1-2 errors in spelling or grammar.	The response contains 3-4 errors in spelling or grammar.	The response contains more than 4 errors in spelling or grammar.
PORTFOLIO FORMAT	All 5 formatting details are included: 1. Title is the exact prompt; 2. Minimum of 50 words; 3. Word Count; 4. Table of Contents Hyperlink; 5. Date	4 formatting details are included: 1. Title is the exact prompt; 2. Minimum of 50 words; 3. Word Count; 4. Table of Contents Hyperlink; 5. Date	3 formatting details are included: 1. Title is the exact prompt; 2. Minimum of 50 words; 3. Word Count; 4. Table of Contents Hyperlink; 5. Date	Less than 3 formatting details are included: 1. Title is the exact prompt; 2. Minimum of 50 words; 3. Word Count; 4. Table of Contents Hyperlink; 5. Date
PORTFOLIO DESIGN	All 5 portfolio design elements are included: 1. Contrasting background; 2. Readable font; 3. Supporting Graphics; 4. Well-spaced layout; 5. Consistent theme	4 portfolio design elements are included: 1. Contrasting background; 2. Readable font; 3. Supporting Graphics; 4. Well-spaced layout; 5. Consistent theme	3 portfolio design elements are included: 1. Contrasting background; 2. Readable font; 3. Supporting Graphics; 4. Well-spaced layout; 5. Consistent theme	Less than 3 portfolio design elements are included: 1. Contrasting background; 2. Readable font; 3. Supporting Graphics; 4. Well-spaced layout; 5. Consistent theme

ISTE NETS Standard 2 – Communication and Collaboration - Students use digital media and environments to communicate and work collaboratively, including at a distance, to support individual learning and contribute to the learning of others.